

The **NGSE Commission** belonging to the **Associazione Distretto 2080 Rotary International con sede legale in Piazza Cola di Rienzo, 69, 00192 Roma RM (Italia), TAX ID code 96420350587**, hereinafter referred to as **DISTRETTO 2080 del Rotary International**, in the person of the **pro tempore president**,

ACTING AS CONTROLLER,

and pursuant to art. 13 of the European Regulation 679/2016 ("GDPR") and of the Legislative Decree 101/2018 concerning the protection of personal data, **is committed to protecting the privacy of the participating in the NGSE program (hereinafter the data subjects) and of all the subjects connected to them (and declares him/herself responsible for the security of the data.** We will be clear and transparent on the information we collect and on how we use it.

1. TYPE OF DATA PROCESSED (which data are processed).

The data processed include, or may include:

- **For the data subject and the cohabiting family members:** Surname, Name, Fiscal Code and other personal identification numbers, Address, E-mail address, telephone number, IBAN, photographs, photocopy of identity documents or passport, nationality, occupation, gender, self-certification of absence of criminal convictions, communications exchanged with the MD or addressed to the MD via letters, e-mail, chat service and social media
- **In relation to the data subject:** in addition to the data indicated above, health status, previous illnesses, ongoing therapies, allergies, vaccination certificate, lifestyles (alcohol, smoking, special diets, etc.), academic performance, photos and videos taken during the exchange program that can be published on the internet sites of the association or other Rotarian subjects (districts, clubs, etc.) and on the related social networks.

2. DATA SOURCE (what is the origin of the processed data) .

The data are collected directly from the data subject or from third parties, or in the case of photos and videos taken by third parties during the events associated with the exchange program.

3. PURPOSE OF THE TREATMENT (what is the purpose of data processing).

The data processing of data subjects is carried out by the Controller in the performance of its activities for related purposes such as:

1. Organization of intercultural exchanges within the "NGSE" program of Rotary International
2. Fulfillment of tax and accounting obligations
3. Purposes due to the legitimate interest of the data Subject, such as legal protection
4. Promotion and development of Rotary International's New Generations Programs.

The **principles of lawfulness** of processing are:

- Processing necessary for the performance of a contract of which the data subject is a party or for the execution of pre-contractual measures taken at the request of the same the basis of which is reflected in a legal basis of the Member State or the interested party has given consent to the processing of personal data for the specific purpose (1)
- Processing necessary to fulfill a legal obligation to which the Controller is subject (2)
- Processing necessary for the pursuit of the legitimate interests of the Controller or third parties (3)
- The data subject must give consent to the processing of their personal data for the specific purpose (4).

4. NEED FOR PROVISION DATA (what does it mean to refuse to provide data).

The provision is mandatory for data only the processing of which is imposed by a legal obligation. However, the conferment of data of the data subjects may be necessary (for example regarding the use of photos and videos) and, failing that, it will not be possible to perform the services requested and fulfill the obligations and commitments deriving from this service, or may prevent all or part of the program.

5. Principles relating to processing of personal data (how the data are processed) .

The Data will be processed by the association with electronic and manual systems according to the principles of a lawful, fair and transparent manner in relation to the data subject provided by the applicable law on the protection of personal data and protecting the confidentiality of the data subject through technical and organizational security measures to ensure a level adequate security.

6. DATA STORAGE (how long data is stored) .

- The data will be stored in compliance with the applicable regulations for the protection of personal data for the entire period of time necessary to fulfill the purposes indicated above.
- The personal data necessary for the fulfillment of civil and fiscal obligations will be kept in compliance with these obligations (for example, a statutory obligation to keep accounting and tax documents for at least 10 years).
- In the event that personal data is collected for purposes related to the legitimate interest of the Controller will be retained until the satisfaction of this interest (for example in the case of legal protection). The data subject can obtain further information regarding the legitimate interest pursued by the Data Controller in the relevant sections of this document or by contacting the Data Controller.

7. COMMUNICATION, DIFFUSION AND DATA TRANSFER (to whom data are communicated) .

The Data will be processed, within the limits of what is necessary, by the authorized personnel, adequately trained, by the Controller and by the personnel of third parties who provide services to the Controller and carry out data processing **on behalf of** and on the latter's instruction as responsible for treatment. In case of communication to third parties, the recipients may be **other Rotarian subjects, families and schools involved in the project**. More generally, in the performance of its activities, the data may be communicated to subjects that perform control, revision and certification of the activities carried out by the Data Controller, consultants and freelancers in the context of tax and / or legal assistance services, as well as to persons legitimated by law to receive such information, Italian and foreign judicial authorities and other public authorities, for purposes related to the fulfillment of legal obligations, or for the fulfillment of the obligations assumed and arising from the contractual relationship, including defense needs in court. The contact details could be communicated for entirely occasional needs of third parties, for example if they have to collaborate with such subjects for the purpose of providing the services (organization of events, tours and organized visits, seminars, etc.).

Transfers of personal data to third countries or international organisations: Rotary undertakes to transfer data only to third countries that guarantee an adequate level of protection (Article 45 - Transfer on the basis of an adequacy decision - EU Regulation 2016/679) or in the absence of such requirement to persons who provide adequate guarantees themselves (Article 46 - Transfers on the basis of an adequacy decision - EU Regulation 2016/679). We always require that our partners (other districts or Rotary clubs, host families, schools) process data securely and in compliance with Italian and European data protection legislation.

8. PROFILING ACTIVITIES AND / OR AUTOMATIC PROCESSING .

The processing of data does **not include** any profiling or automatic processing.

9. RIGHTS OF THE DATA SUBJECT (what are the rights to be exercised) .

The data subject may exercise, in relation to the processing of the data described therein, the rights provided by the GDPR (articles 15-21), including:

- receive confirmation of the existence of the Data and access their content (access rights);
- update, modify and / or correct the Data (right of rectification);
- request the erasure or restriction of the processing of data processed in violation of the law including those that do not need to be kept for the purposes for which the data were collected or otherwise processed (right to erasure and right to restriction) ;
- oppose the treatment (right to object);
- propose a complaint to the Supervisory Authority (Guarantor for the protection of personal data www.garanteprivacy.it) in case of violation of the regulations regarding the protection of personal data;
- receive an electronic copy of the Data concerning him / her as Data Subject, when such Data have been returned in the context of the contract and request that such Data be transmitted to another Controller (right to data portability).

To exercise these rights, the interested party may contact the Controller by sending a written communication to: **Associazione Distretto 2080 Rotary International, Piazza Cola di Rienzo, 69, 00192 Roma RM (Italia)** or via PEC at associazionedistretto2080@pec.it. When contacting us, you must ensure that you include your name, email address / postal address and / or telephone number (s) to make sure that your request can be handled correctly.

REQUEST FOR CONSENT - AUTHORIZATION FOR THE PROCESSING OF PERSONAL DATA

The **Associazione Distretto 2080 Rotary International** with registered office in the Piazza Cola di Rienzo, 69, 00192 Roma RM (Italia), Tax ID Code 96420350587, hereinafter referred to as **DISTRETTO 2080 del Rotary International** groups the majority of the Italian Rotarian districts and offers university students and young professionals up to 30 years of age intercultural exchange programs that combine their professional objectives with a humanitarian project..

To this end it is necessary to collect the data of the participants in the exchange program, including those of cohabiting family members and other families participating in the hospitality program. These data are processed in full respect of privacy on the basis of the European regulation 679/2016 ("GDPR") and of the Legislative Decree 101/2018 concerning the protection of personal data.

The data subject as identified below:

Name _____ Surname: _____

Resident in: _____, Street _____ n° _____

Post code: _____, Country _____

E-mail: _____

Rotary club _____, District :: _____

He declares:

1. **(Mandatory) - Have read, including the terms and conditions in the information associated with this and related to the processing of personal data by DISTRETTO 2080 del Rotary International**, also available on our website www.ngse2080.org, in particular with reference to point 4, namely:
"The provision is mandatory only for data whose processing is imposed by a legal obligation. However, the conferment of data of the data subjects may be necessary and, in the absence or revocation of consent, it will not be possible to start or complete the exchange program"

PRESENT CONSENT YES NO

Signature of the declarant (in full and legible)

2. (Optional) - **You consent to the processing of your data by DISTRETTO 2080 del Rotary International** for the only purposes of **Promotion and Development of Rotary International's New Generations Programs**, and to the retention and processing of data beyond the period related to the completion of the program.

PRESENT CONSENT YES NO

Signature of the declarant (in full and legible)

To this I enclose COPY OF MY IDENTITY DOCUMENT

Place _____, Date _____

This consent may be revoked at any time (point 9 of the information), without prejudice to legal obligations or protection of the legitimate interests of the Controller, by written notice to: **Associazione Distretto 2080 Rotary International, Piazza Cola di Rienzo, 69, 00192 Roma RM (Italia)** or via PEC at associazionedistretto2080@pec.it.